

INVITATION TO TENDER FOR CONSULTANCY SERVICES - **7000010062 - BUSINESS AND DIGITAL LITERACY – PRUDEV**

Name of Project: Promoting Rural development Programme (PRUDEV).

Background

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is the German federal company for technical cooperation and has been operating in Uganda since 1964 to promote sustainable development on behalf of the German Federal Ministry for Economic Cooperation and Development (BMZ).

1. Invitation to Bid

GIZ Uganda through **Promoting Rural development Programme (PRUDEV)**, invites bids from competent and eligible firms to provide consultancy services for **7000010062 - BUSINESS AND DIGITAL LITERACY – PRUDEV**

2. Seeking Clarification Regarding the Bidding Documents, Tender Terms and Conditions

All requests for clarifications regarding this tendering process must be submitted in writing and addressed to GIZ Uganda via email at procurement-giz-uganda@giz.de at least 5 days before the bid submission deadline. Please include the tender reference: **7000010062 - BUSINESS AND DIGITAL LITERACY – PRUDEV**, in the subject line of your email.

3. Bid Submission Deadline

Interested bidders should submit their bids/offers electronically by **3rd /06/2026 at 4:00 PM (EAT)** to UG_Quotation@giz.de. Please indicate the tender reference number: **7000010062 - BUSINESS AND DIGITAL LITERACY – PRUDEV**, in the subject line of your email.

4. Important Information to Note

- a. Failure to indicate the tender reference number in the subject may disqualify your offer directly as it may fail to be received in the tender box.
- b. Late submissions will not be accepted.
- c. Only bids submitted to UG_Quotation@giz.de are acceptable.
- d. Bids submitted with GIZ staff or other GIZ emails in copy shall be rejected.

- e. You should have priced offer in PDF. Do not encrypt offers since they may be incompatible with GIZ software.
- f. Submit your technical and financial proposals through **TWO SEPARATE EMAIL SUBMISSIONS** (One email to submit the pdf technical proposal & commercial eligibility / legal documents, and another email to submit the pdf Financial Proposal). Indicate the activity reference details (**7000010062 - BUSINESS AND DIGITAL LITERACY – PRUDEV**) as the email subject (eg, **7000010062 - BUSINESS AND DIGITAL LITERACY – PRUDEV – Technical Proposal, and then 7000010062 - BUSINESS AND DIGITAL LITERACY – PRUDEV – Financial Proposal**)
- g. Only use GIZ's file transfer service at <https://filetransfer.giz.de/> for submitting documents that exceed the default mail size of 30 MB. Using other forms of file transfer disqualifies your offer.
- h. Should you use the file transfer in (g) above, ensure you submit the password before the bid submission deadline date and time, and include the activity reference details (**7000010062 - BUSINESS AND DIGITAL LITERACY – PRUDEV**) as the email subject. Failure to provide the password, your offer cannot be opened and will be disqualified automatically.
- i. The financial offer should be submitted in Uganda Shillings. **There shall be no mention of the financial offer details within the technical proposal email, doing so will result in disqualification.**
- j. Failure to follow any of the above instructions may result in your offer being encrypted and/or rejected.

GIZ reserves the right to cancel this process at any stage without informing the providers and without any obligation to refund the providers who will have participated in this tender process.

Disclaimer: GIZ DOES NOT charge any kind of FEE(s) at whichever stage of the tendering process.